

**Association of Canadian College and University Ombudspersons (ACCUO)**  
**Minutes of ACCUO Annual General Meeting**  
**May 24, 2023**

The 2023 ACCUO Annual General Meeting (AGM) was held on May 24, 2023, at 2:00 p.m. (EST). The meeting was virtual. Membership present at the meeting is unavailable. Quorum was confirmed by the Secretary and Chair.

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**1. Welcome and Opening Remarks**

The ACCUO President, Carolyn Brendon, welcomed members to the meeting.

**2. Approval of Agenda**

The AGM agenda for May 24, 2023, was approved and adopted.

**3. Report of the President**

Carolyn presented the President's Report.

**4. Report of the Treasurer**

Carolyn invited the ACCUO Treasurer (Jennifer Meister), to present her report. The Report provided an overview of the ACCUO Financial Statement for 2022-23, highlighting income and expenses.

*On motion duly made, seconded, and carried,*

*IT WAS RESOLVED,*

*THAT the 2022-2023 Treasurer's Report, dated May 2, 2023, be approved.*

**5. Proposed Budget 2023-24**

Carolyn invited the ACCUO Treasurer (Jennifer Meister), to present the proposed budget for 2023-24. The Report highlighted additional expenses related to a proposed new ACCUO website.

**6. Committee Reports**

Carolyn noted for members that the following ACCUO Standing Committees had submitted an annual report, with a summary of activities and several highlights of planned initiatives. The reports were included with the agenda package.

- Equity, Diversity, and Inclusion Committee,
- Awards Committee,
- Communications Team,
- Professional Development Committee.

#### **7. Purchasing and Conflict of Interest Policy - Update**

An update was provided on the Purchasing and Conflict of Interest Policy.

#### **8. Web site Development/Association Management System**

Carolyn reminded members of a memorandum included with the agenda, regarding a proposal to update the ACCUO website. Members discussed options and costs associated with a new website, as per the memo.

#### **9. Member Recognition Awards**

Carolyn shared with members the recognition awards.

#### **10. Report of the previous Annual General Meeting (May 18, 2022)**

The minutes of the previous AGM, held on May 18, 2022, were approved.

*On motion duly made, seconded, and carried,*

*IT WAS RESOLVED,*

*THAT the minutes of the previous meeting, dated May 18, 2022, be approved.*

#### **11. Business arising from the minutes of May 18, 2022**

There was no business arising from the report of the previous meeting.

#### **12. Upcoming Conference Announcements**

Announcements were provided regarding upcoming events.

#### **13. Elections**

Whitney Barrett (ACCUO Elections Officer) presented the proposed slate of members to sit on the ACCUO Executive for 2023-2024, as follows:

- President - Carolyn Brendon (McMaster)
- Secretary - Maureen Helt (Toronto Metropolitan University)
- Treasurer - Vacant
- Member - Whitney Barrett (Western)
- Member - Kamini Bernard (SAIT)
- Member - Dorothée Beaupré Bernier (Concordia)

Whitney also presented the proposed Standing Committee Leadership as follows:

- Communications Committee (Comms Team) - Remonia Stoddart-Morrison (University of Alberta)
- Equity, Diversity and Inclusion Committee - Vacant
- Awards Committee - Vacant
- International Relations Committee - Julie Boncompain (Polytechnique Montréal)
- Professional Development – Maureen Helt (Toronto Metropolitan University)

*On motion duly made, seconded, and carried,*

*IT WAS RESOLVED,*

*THAT the ACCUO Executive Committee membership, as described by the Elections Officer, be approved, effective May 24, 2023.*

#### **14. Other Business**

No other business was brought forward by members.

#### **15. Question Period**

Members had no questions.

#### **Adjournment**

Carolyn thanked members for their attendance.

*Meeting adjourned.*

Minutes Approved on November 24, 2024 (at the AGM)

NOTE: For any errors or amendments to the minutes, please contact Emma Thacker:  
[em.thacker@utoronto.ca](mailto:em.thacker@utoronto.ca)